

§1000 SALES TAX EXEMPTION

The Archdiocese of Chicago is organized and operated exclusively for religious purposes, and therefore, Archdiocesan parishes, schools and agencies are exempt from paying Illinois sales taxes when purchasing tangible personal property for organizational use. If an Archdiocesan agency hires someone to perform work for organizational purposes, materials which are purchased and used in connection with that work are also tax-exempt.

1001.1. Policy The Archdiocese of Chicago is organized and operated exclusively for religious purposes. Consequently, sales of any kind to the Archdiocese are exempt from the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), and the Use Tax and Service Use Tax in Illinois.

Procedures

To claim the exemption, the parish, school or agency must provide the tax exemption identification number to its suppliers when purchasing tangible personal property for organizational use.

Note Regarding Public Utilities Tax

The tax-exemption letter issued by the Illinois Department of Revenue may not be used to claim exemption from public utilities tax, state or local.

1001.2. Policy The Archdiocesan tax exempt identification number shall not be used by anyone in order to purchase tangible personal property for personal use.

Special Note:

Use of the number for personal purposes exposes both the individual and the Archdiocese of Chicago to serious legal ramifications. An individual who misuses the tax exempt identification number is subject to criminal prosecution and may be required to pay fines and penalties for the misuse of the number. The tax exempt status of the Archdiocese of Chicago may also be jeopardized by an individual's misuse of the number if an Archdiocesan agency is found to have knowingly allowed the misuse of the tax exempt identification number. Pastors and agency directors must therefore exercise caution to ensure that the tax exempt identification number is used only for charitable, religious or educational purposes.