

§2900 AGENCY FUND RAISING

2901.1. Policy Agencies, with the approval of the Department Director, may engage in fund solicitation to offset the costs of operating and/or capital grants to the agency.

Procedure

- a) A specific program should be documented indicating the audience for the solicitation and the content of the solicitation.
- b) Anticipated revenue from fund solicitation should be indicated as accurately as possible in the projected income section of the budget.

2901.2. Policy Fund solicitation shall be limited to programs and activities approved in the agency budget.

Procedure

While gifts for extra-budgetary activities may be accepted with the approval of the Department Director, provided they are not inconsistent with the budgeted activities of the ministry, solicitations should be limited to approved programs in the budget.